

**Amendments to the Claims:**

The following listing of claims will replace all prior versions, and listings, of claims in the application:

1-4. (Cancelled)

5. (Currently Amended) An information recording and reproducing apparatus, comprising:

a sound data storing device that stores sound data in association with time data indicating an input time of the sound data;

a writing information inputting device that includes a position designating portion and that is used for designating positions on an input area using the position designating portion and inputting writing information;

a handheld playback selecting device that includes a switch and a position designating portion and that outputs a playback start signal of the sound data with the switch in a first position and a playback end signal of the sound data with the switch in a second position;

a coordinate data detecting device that detects coordinate data of the positions designated by the position designating portion of the writing information inputting device in association with times when the positions are designated by the position designating portion of the writing information inputting device, and that detects coordinate data of the positions designated by the position designating portion of the playback selecting device;

a writing information unit storing device that stores coordinate data of the positions designated by the writing information inputting device, with the coordinate data divided according to a predetermined condition, as a writing information unit, in association with time data, indicating an input time of the writing information unit; and

a sound data playback device that starts a playback of sound data from the

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